

# **Administrative Council Meeting**

## **March 4, 2002**

Next Administrative Council Meeting May 6, 2002, Corson Hall, 7:30 p.m.

### **Opening Hymns—Wayne Richmond**

Amazing Grace, Spirit of the Living God

### **Welcome—Pat Del Camp**

- A. Welcomed this year's confirmation class to meeting.
- B. Keep moving "Tried and True" book around.
- C. Thank you for phone calls canceling last meeting.
- D. Please feel free to ask questions throughout the meeting.
- E. New business can be brought up even if not on agenda.

### **Devotions—Blaine Purnell**

Blaine focused on loving your neighbors, even when they are different. Small acts of kindness are important.

### **Approval of January 7, 2002 Administrative Council minutes**

Motion was made, seconded, and they were approved as they stand.

### **Senior Minister's Report—Rev. George Morris**

(Also see handout entitled "The Gallop Summit on Congregational Engagement")

- A. On February 4, 5, and 6 he attended a Gallop summit on Congregational Engagement. An important discovery was that commitment follows engagement in activities, not the opposite of that as previously thought.
- B. Letter asking for reservations going out shortly regarding Future Search Conference.
- C. Reminded us about prayerful reflection on the work we are all doing, especially the building and renovation committee.
- D. Think about summer worship schedule—maybe only one service on Sunday, also might change Saturday night schedule from 6:00 p.m. to 5:00 p.m.

### **Associate Pastor's Report—Rev. Joan Hutchinson**

- A. Classes continuing for Stephen Ministry.
- B. The class "Reading the Bible Again" with Pastor Morris is continuing and Rev. Kathy Bohren Morris is leading a new class on Wednesday during Lent entitled "The Cup of Our Life." Starting May 5, a new class entitled "Spiritual Gifts" will be led by Barbara Smyth.
- C. March 17, the "Major United Methodist Beliefs" class begins.
- D. We are receiving ten new members on March 10.
- E. The pre-marriage classes have started and are going well.
- F. This week Ray Weber will be our guest at the Wednesday night dinners.
- G. There will be special services offered for Maundy Thursday and Good Friday. Maundy Thursday service consists of Communion and a drama while the Good Friday Service is Dubois' "Seven Last Words of Christ" sung by our choir with brief meditations by clergy. From 2-3 pm there is a special Good Friday program for the children. There is an Easter Egg Hunt for children on Saturday, March 30, at 1:00 p.m. On Easter Sunday, there will be three services at 8:30, 9:30 and 11:00 a.m.
- H. The Evangelism Outreach Committee will meet March 25, 2002 at 7:00 p.m.
- I. Request prayer for all our ministers.

### **Visitation Pastor's Report—Rev. Champion B. Goldy**

- A. Represented HUMC on January 28, 29 and 30 at Ellensville, NY at the Greater NJ Annual Conference Clergy Convocation. Dr. Nancy Foltz was there and she later met with our staff in a team building exercise.
- B. Champ has resumes available for people who are looking for employment in healthcare electronics.
- C. He continues to visit people in their homes. He is running into situations that may benefit from the Stephen Ministry.

### **Music Director's Report—Wayne Richmond**

- A. New Sound choir had a very successful pancake supper. He thanked New Sound and Chancel choirs.
- B. Also successful was the NJ MasterChorale concert held on Palm Sunday. Wayne said it was a unique with a mix of patriotic, suffering of Jesus and other music.

### **Youth Director's Report—Dan Stephens**

(Also see Youth Ministry Report dated March 4, 2002)

- A. Flamingos are back. Feel free to participate.
- B. Confirmation class was present. R.J. Mills gave report on recent activities such as Keswick, the 30 hour Famine, where the youth cleaned up HUMC's kitchen and youth room, helped with the parsonage that the Homeless Hospitality Network was using, and went to a Jewish service in Voorhees.
- C. Pictorial directory is anticipated in March/April. We did receive the \$1200 they owed us.
- D. The Youth Spaghetti Dinner and Silent Auction will be held April 10. We need items and services donated.
- E. Please bring used ink cartridges in for recycling.
- F. The "Youth for Hire" program will be starting soon.
- G. Tickets for the Kixx game on April 7 and the Riversharks game on June 9 are available.
- H. The Youth expects to come close to reaching their goal of collecting 31,000 quarters as part of their 30-Hour Famine.

### **Director of Lay Ministries Report—Barbara Smyth**

- A. The Methodist Relay has an article about how HUMC created Respond Ministry thirty-five years ago.
- B. Suggests we focus on Engagement Imperatives (from Rev. Morris) and try to look at them each day.
- C. Took a trip to Frazer United Methodist Church in Montgomery, Alabama. The minister there is Rev. John Ed Matheson who is the author of the book "Tried and True". There is a lot to be learned from them. Everyone who joins their church is immediately involved in activities.
- D. On March 17 nurses will be here from Cooper hospital to do a health check for the congregation.
- E. See her for listing of Volunteers in Mission opportunities.
- F. Has been working with Dorothy Stone-Wilson on the Shepherds Network. They have seventy-five captains already.

### **Old Business—No old business**

#### **New Business**

- A. Due to Easter and the Future Search Conference the April Administrative Council meeting is canceled.

- B. Walt Earley let the Council know that an automated mail machine was purchased for \$3,700. It allows us to save 90% of the purchase price the first year and 100% thereafter.
- C. Nominations for Lay Leadership were presented. Mark Whitehead is to replace Frank Wisniewski as Chairperson of Staff Parish, Richard Milne is nominated for Member at Large and Lora Carr is the new Membership Secretary. Motion to accept nominations was made, seconded and vote approved the nominations.
- D. Church maintenance needs someone 3 days/week—7/hrs/day—contact Bill Faust if you know anyone interested.

## **Committee Reports**

### **A. Trustees—Bill Lavery**

Finally closed on the Hinchman Avenue property. Mortgages on Glenwood and 45 Warwick Road parsonages were paid off. Approximately \$80,000 was netted. Approximately \$60,000 will be used for improvements on the parsonage at 45 Warwick Road.

### **B. Finance—Charles Bowen**

- a. Borrowed \$175,000 operating budget deficit from reserves, asked for approval to forgive loan. Motion made to forgive loan, seconded, question arose—what is balance in reserves? Answer, about \$500,000, vote approved motion.
- b. Asked for motion to approve using “free” reserves fund for cost of new mailing machine (\$3,695). Motion as requested made, seconded, lots of discussion and some disagreement regarding different types of reserves, what original intent of funds was, etc. Frank W. suggested in the future we use “unanticipated expenditures” reserves for these types of purchases, finally vote approved motion.
- c. Finance Committee approved \$30,000 of Bill Faust’s request for \$37,000 to perform various urgent repair/maintenance projects. Charles asked for formal approval to take funds from free reserves. Motion as requested made, seconded, again—lots of discussion about which fund is appropriate; vote taken, motion approved.

### **C. Building—Frank Wisniewski**

Looking at seven architectural companies right now, once selected, they want to move quickly. The goal is to break ground by fall. There are committees to focus on separate sections of refurbishment such as electrical, Felten Parlor, sanctuary, heating/cooling, etc. Funding will dictate prioritization of actions. Capital Campaign is for three years. However, he hopes to begin now by obtaining financing to cover the period until all of the contributions are realized.

### **D. Capital Campaign—Jere Estes**

They are working with consultants to get ready for this project. Pastor’s letter and invitation will begin in April. Brochure will be mailed the third week in April. We will be asking for pledge cards to be completed; follow up calls will be made by an consultant to those who don’t respond.

Minutes recorded by Carole Mercer